



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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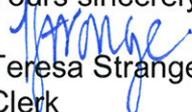
Web: www.melkshamwithout.co.uk

Tuesday 16th January 2018

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 22nd January 2018, at 7.00pm at Crown Chambers, 7 Market Place, Melksham, SN12 6ES** to consider the agenda below.

Yours sincerely


Teresa Strange
Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**
2. To receive **Apologies** and consider approval of reasons given.
3. a) To receive **Declarations of Interest**
b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
4. To consider holding items in **Committee (Agenda item 15 a, b & c and 16 a & b) due to confidential nature** *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted*
5. **Public Participation**
6. a) To note forthcoming **Election for Bowerhill Ward vacancy**
b) To consider if **polling cards** should be supplied to residents
7. a) To approve the **Minutes of the Full Council** meeting held on 11th December
b) To formally approve the **Confidential Notes** to accompany the Full Council Minutes
8. **Planning:**
 - a) To approve the Minutes of the **Planning Committee** meeting held on 8th January
 - b) To formally approve Planning Committee **Recommendations**
 - c) To note possible change of date & venue to next mtg scheduled for Mon 29th Jan

Serving rural communities around Melksham

- d) To receive feedback from Planning Training “**how to negotiate a better outcome in planning**” and consider future actions

9. Budget & Precept:

- a) To approve the Minutes of the **Finance Committee** meeting held on 8th January
- b) To formally approve Finance Committee **Recommendations** (except *Min 378/17 for Precept*)
- c) To formally approve the **Precept** for 2018/19
- d) To consider **Press Release** on Precept and Budget Proposals
- e) To note information to be provided for **Council Tax leaflet**

10. Data Protection:

- a) To approve the Minutes of the **Data Protection Working Party** held on 21st November
- b) To formally approve Data Protection Working Party **Recommendations**
- c) To receive update on actions taken to date

11. Finance:

- a) To note **Receipts and approve Payments & Bank Transfers**
- b) To note update on Bowerhill Pavilion business rates

12. Flood Prevention:

- a) To note Emergency Flood Plan put into place twice in December
- b) To note update from Flood Ops meeting Weds 17th Jan

13. Office Accommodation:

- a) To consider fire risk assessment for Crown Chambers and future action to be taken
- b) To consider quotation for wireless fire alarm system for Crown Chambers

14. Proposed meetings/events:

- a) To consider alternative meeting night for meetings in 2018/19.
- b) To consider venue for Annual Parish Meeting on Mon 16th April
- c) To consider proposal for joint working with Melksham Town Council on former George Ward playing field project.
- d) To choose date for Site Visit to new Wiltshire Air Ambulance HQ
- e) To consider nominating past Parish Council Chairman for invitation to Buckingham Palace Garden Party.

A) Melksham Chamber visit to Knorr Bremsse 13/2/18.

15. Staffing & Resources:

- a) To approve the Minutes of the Staffing Committee meeting held on 15th January
- b) To formally approve the Confidential Notes to accompany the Staffing Committee Minutes
- c) To consider giving delegated powers to Staffing Committee

16. Legal:

- a) To consider way forward following legal advice regarding access track
- b) To consider way forward following legal advice with outstanding debt

17. Community Projects/Partnerships:

- a) To consider Age UK request for rural people to write to their MP and call for a review of non-emergency patient transport services
- b) To consider inviting Melksham Seniors Group to future meeting
- c) To note update on parkrun.
- d) To note Melksham Rail User Group minutes (10th Jan)
- e) To note Melksham Rural Police Report (Dec 17)